



Criminal Division

Office of the Assistant Attorney General

U.S. Department of Justice, Washington, DC

Opportunities are available in the Criminal Division's Office of the Assistant Attorney General (OAAG) for qualified candidates interested in summer legal internships or academic semester legal internships (sometimes called "externships"). Legal interns will work directly with attorneys on cutting edge legal issues relating to a wide range of federal criminal matters. Typical intern projects involve drafting legal memoranda, correspondence, speeches, and other documents; researching legal issues; reviewing documents and data and conducting factual and legal analysis; reviewing and researching draft policy and legislation; and preparing written materials for briefings. The Division's work often involves some of the most significant and challenging investigations within the Department of Justice and frequently involves international matters. We are looking for interns with excellent academic credentials and a demonstrated interest in criminal law and/or international work.

What is the Criminal Division?

The Criminal Division develops, enforces, and supervises the application of all federal criminal laws except those specifically assigned to other divisions. The Criminal Division and the 93 U.S. Attorneys have the responsibility for overseeing criminal matters under more than 900 statutes as well as certain civil litigation. Criminal Division attorneys prosecute many nationally significant cases as well as formulate and implement national criminal enforcement policy. Criminal Division attorneys also advise the Attorney General, Congress, the Office of Management Budget and the White House on matters of criminal law; provides legal advice and assistance to federal prosecutors and investigative agencies, both nationally and internationally; and provides leadership for coordinating international as well as federal, state, and local law enforcement matters. Attorneys in OAAG oversee each of the sections within the Criminal Division.

Application process for legal interns:

Summer legal internships are full time and usually last between ten to twelve weeks. The Division requires a minimum commitment of eight weeks. Semester-based legal internships are usually part-time. The Division requires a minimum of 15 hours per week. The legal intern positions are unpaid. Because of the sensitive nature of the work, applicants must pass a background check before a formal offer for an internship can be extended. Please note the importance of the identified application deadlines. All OAAG internships are located in Washington, D.C.

Summer legal internships: OAAG anticipates hiring one or two legal interns for Summer 2015. Applications for Summer 2015 internships will be accepted until February 28, 2015. Interviews will be on a rolling basis and will generally be conducted by telephone, unless the candidates are based in the Washington, D.C. area.

Fall semester internships: OAAG anticipates hiring one or two legal interns for Fall semester 2015. Applications for Fall 2015 internships will be accepted until May 31, 2015. Interviews will be on a rolling basis and will generally be conducted by telephone.

Spring semester internships: OAAG anticipates hiring one or two legal interns for Spring Semester 2016. Applications for Spring 2016 internships will be accepted until September 30, 2015. Interviews will be on a rolling basis and will generally be conducted by telephone.

Who May Apply?

Applicants for internship positions must be enrolled in law school and have: (1) a strong academic background; (2) excellent research and writing skills; and (3) experience or interest in criminal issues. We encourage applicants to identify their interests and how they relate to the work of the Criminal Division.

Application Process:

Applicants must submit via email, a cover letter, a resume, a short or partial writing sample (not to exceed 10 pages), a list of three references and an unofficial law school transcript to OAAGInterns@usdoj.gov – Attn: Michelle Stallings, Intern Hiring Coordinator.

For consideration to serve as an intern with other sections of the Criminal Division or with another Division (Civil, Antitrust, Tax, etc.) of the Department of Justice, as well as for information on other student programs, visit <http://www.usdoj.gov/careers/>.